

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

June 3, 2013

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Carson called the meeting to order at one minute past seven o'clock. (7:01) p.m.

Chairman Carson asked the members to pause for a moment of silence.

Chairman Carson asked the members to stand for the pledge of allegiance.

Roll Call: Present: Patty Feroz, Ronald Lytle, John Mehalic, Karen Woods, Dwight Proper, Sue Clarke, Todd Carson

Absent: Bill Deal, Mike Port, Randy Seitz

Also Present: Mario Fontanazza, Jeffrey Clark

Mrs. Woods, seconded by, Mrs. Clarke, moved to approve the Minutes of the May 6, 2013 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 6/03/13 and the Special Account Report as of 6/03/13 were submitted for information.

Mrs. Woods, seconded by Mrs. Clarke, moved to accept the Treasurer and Secretary's Report as of 6/03/13 and the Special Account Report as of 6/03/13 as submitted. Motion unanimously carried.

A list of bills totaling \$536,879.25 was presented for approval.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the list of bills totaling \$536,879.25 as submitted.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, John Mehalic, Karen Woods, Dwight Proper, Sue Clarke, Todd Carson

Nays: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 5/24/13, the Calendar of Events for the month of June and the Monthly Enrollment Reports as of 6/03/13 were submitted for information.

At 7:15 p.m. the Committee went into executive session for personnel matters.

The meeting reconvened at 7:25 p.m.

Mrs. Woods, seconded by Mr. Proper, moved to approve agenda items 8. a – f, excluding item c in one motion as follows:

- a) Approval of Jill Gorton for Practical Nursing Supervisor/Instructor position at the Warren campus. This will be a 204 day position split with 120 teacher days and 84 days of program supervisor duties starting July 1, 2013 at a salary of \$54,540.00.
- b) Approval to post and advertise for staff changes at the Warren Practical Nursing site. All potential hires will be brought to the Joint Committee for approval at the regular August 2013 meeting.
- d) Approve posting and advertising for a long-term substitute in Allied Health Occupations for the 2013-2014 school year.
- e) Approve additions to the substitute instructor list for 2012-2013.
- f) Approve the Contract with Community Ambulance for the 2013-2014 School Year in the amount of \$300.00.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, John Mehalic, Karen Woods, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None, motion carried.

Chairman Carson requested approval of the Non-bargaining salary schedule for 2013-2014 at a variable 2% rate as presented.

Mrs. Woods, seconded by Mrs. Feroz, moved to approve the Non-bargaining salary schedule for 2013-2014 at a variable 2% rate presented.

Roll Call: Ayes: Patty Feroz, John Mehalic, Karen Woods, Dwight Proper, Sue Clarke, Todd Carson

Nayes: Ronald Lytle, motion carried.

Mr. Fontanazza reviewed his activities.

Chairman Carson asked if there was any old business. None was noted.

Under new business Chairman Carson requested approval of PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT) as depositories for the 2013-2014 school year and to permit the Business Manager to be authorized to remit routine expenditures and make necessary budget transfers during June and July 2013 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification.

Mrs. Woods, seconded by Mr. Proper, moved to approve PNC Bank, Citizens Bank and Pennsylvania Local Government Investment Trust (PLGIT) as depositories for the 2013-2014 school year and to permit the Business Manager to be authorized to remit routine expenditures and make necessary budget transfers during June and July 2013 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification.

Roll Call: Ayes: Patty Feroz, Ronald Lytle, John Mehalic, Karen Woods, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven twenty-nine (7:29) p.m.

Recorded by,

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee